

Summary Notes
Meeting of the Pewaukee Merger Advisory Committee
Wednesday, June 30, 2010
8:00 a.m., Pewaukee City Hall

Roll Call

In attendance at the twenty-second meeting of the Pewaukee Merger Advisory Committee were, representing the Village of Pewaukee, Village President Jeff Knutson, Trustee Paul Evert, citizen member Mark Muehl, citizen member Tom Houck, and Administrator Scott Gosse. Representing the City of Pewaukee were Mayor Scott Klein, Alderperson Kathleen Novack, citizen member Dan Sanford, citizen member Dave Swan, and Administrator Tammy LaBorde. SEWRPC Advisor Phil Evenson chaired the meeting. Also in attendance at the meeting were William J. Mielke and Christine Cramer from Ruckert & Mielke, Inc., and John Gardner from Zeppos & Associates representing the consultant team assisting the Committee.

Summary Notes of Prior Meeting

Mr. Evenson referred to the summary notes of the Advisory Committee's meeting of June 8, 2010. On a motion by Mr. Houck, seconded by Mr. Swan, and unanimously carried, the summary notes of the meeting of June 8, 2010, were approved.

Responses to the Pewaukee Village Board Comments and Questions

Ms. Cramer presented to the Committee a draft of proposed responses to the questions and comments submitted to the Committee by the Pewaukee Village Board. She noted that there were two versions of the proposed responses, one relatively short and a second relatively long, the latter including supplemental information that documents the Committee's rationale for its response. A lengthy discussion then ensued relative to the draft responses. During that discussion, it was agreed that Ms. Cramer would modify both sets of responses to include additional material relative to the Memorandum of Understanding entered into by the Pewaukee Village Board and Pewaukee City Council that began reconsideration of merger potential, a restatement of the specific charge to the Merger Advisory Committee, and a notification that time is of the essence in this matter given the pressing need by the City of Pewaukee to proceed with investments in significant water storage and distribution facilities should a merger not be approved.

At the end of that discussion, on a motion by Mr. Houck, seconded by Mr. Sanford, and carried unanimously, the proposed responses to the questions and comments by the Pewaukee Village Board were approved subject to the inclusion of the additional material noted above.

Revised Consolidation Ordinance

Mr. Evenson noted that Ms. Lawrie Kobza from the consulting team had submitted draft revisions to the proposed consolidation ordinance to account for time delays and the consequent need to schedule a referendum vote on the matter at the forthcoming general election on November 2, 2010. In addition, the ordinance needs to specify a new effective date, perhaps January 1, 2011, for the actual consolidation to occur.

After a brief discussion, on a motion by Mr. Houck, seconded by Mr. Muehl, and unanimously carried, the proposed changes to the time-line suggested by the consultant staff were approved.

Handout Document Identifying Potential Additional Merger Cost Savings

Mr. Evenson then called attention to a one-page handout developed by the consultant team and drawn from the previously approved "Consolidation Playbook." The handout summarizes the three major areas where the City Council of a merged Pewaukee municipality would be able to consider additional cost savings owing to the merger of the two existing municipalities.

After a brief discussion, the draft document was approved on a motion by Mr. Swan, seconded by Mr. Houck, and carried unanimously.

Next Meeting Date

Mr. Evenson indicated that, as may be necessary, the next Committee meeting would be at the call of the Chair.

Public Comments

A public comment period was held. Waukesha County Supervisor Fritz Ruf expressed his appreciation to the Committee for its hard work over the past many months. As a long-time Pewaukee resident, he indicated that he believes this matter is now at the point where the electorates in each municipality can be asked to determine whether or not to merge.

Adjournment

On a motion by Mr. Klein, seconded by Mr. Houck, the meeting was adjourned at 8.58 a.m.

[Secretary's Note: The following materials were provided to the Pewaukee City Council and Pewaukee Village Board following the Merger Advisory Committee meeting.

1. Responses to Village of Pewaukee questions and concerns (brief version)
2. Responses to Village of Pewaukee questions and concerns (detailed version)
3. Summary of potential additional merger cost savings
4. Memorandum relative to the revised consolidation ordinance
5. Final draft consolidation ordinance
6. Pewaukee Consolidation Timeline.]

Submitted by Philip C. Evenson

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