

## Summary Notes

Meeting of the Pewaukee Merger Advisory Committee

Wednesday, March 10, 2010

4:00 p.m., Pewaukee Village Hall

### **Roll Call**

In attendance at the nineteenth meeting of the Pewaukee Merger Advisory Committee were, representing the Village of Pewaukee, President Jeff Knutson, Trustee Paul Evert, citizen member Thomas Houck, citizen member Mark Muehl, and Administrator Scott Gosse. Representing the City of Pewaukee were Mayor Scott Klein, Alderperson Roger Hathaway, citizen member Dave Swan, citizen member Dan Sanford, and Administrator Tammy LaBorde. Mr. Sanford chaired the meeting in Mr. Evenson's absence. Also in attendance at the meeting were William J. Mielke and Christine Cramer from Ruckert & Mielke, Inc., and Mr. John Gardner of Zeppos and Associates, representing the consulting team.

### **Summary Notes of Prior Meeting**

On a motion by Mr. Houck, seconded by Mr. Evert, and carried unanimously, the summary notes of the meeting of February 24, 2010, were approved.

### **Report/Discussion/Possible Action on Items Related to Consolidation Plan and Ordinance**

Ms. Cramer stated that there were no changes to the updated Consolidation Plan that was distributed to the Committee. Mr. Sanford advised that the Plan addressed the two outstanding issues before the Committee: 1) the Board of Review; and 2) the Municipal Court. The proposed ordinance is as complete as possible incorporating these two issues. Mr. Muehl questioned how critical the adoption of the SUD (Street Utility District) is by the Village Board. Ms. Cramer stated that the SUD costs are currently included in the merged budget and that the consolidation ordinance cannot be enacted without the adoption of the SUD by the Village Board. Discussion then ensued on what assumptions have been or should be included in the budget with comments made that the future Council will need to determine policies on the payment of roads via the general budget or by some form of special assessment. Ms. Cramer and Mr. Sanford stated that cost components of the SUD could be challenged in the future so the future Council will need to verify expenditures within the SUD are appropriately assigned. Mr. Sanford indicated it was not the charge of the Committee to trim the budget. Mr. Muehl expressed concern about the ability of the Village Board to support the SUD. Ms. Cramer stated that the creation of the SUD and Consolidation Ordinance does not establish the amount to be charged to the SUD based upon the level of

service. Mr. Evert stated that the City has roads with curb and gutter and the only thing that the Village has over and above the City is brush and leaf collection.

Ms. Cramer reviewed the proposed changes to Tables 1, 7 and 9 of the draft Consolidation Plan. Discussion ensued and it was noted by the Mayor on page 13 that the City has more urban roads than the Village but that the Village has more sidewalks than the City. The Mayor moved and Mr. Hathaway seconded to lay this matter over to the next meeting. Motion carried unanimously.

#### **Report/Discussion/Possible Action Regarding the Consolidation “Playbook”**

Mr. Sanford asked if there was a need to go further with the playbook. Ms. Cramer stated that Village and City staff are still reviewing and will be providing their feedback. Mr. Evert commended those who have put the document together thus far. Mr. Houck moved and Mr. Evert seconded to lay this matter over to the next meeting. Motion carried unanimously.

#### **Report/Discussion/Possible Action Regarding Submittal of Committee Recommendation to the City Council and Village Board**

Mr. Sanford indicated that the document is an attempt to summarize what has been discussed and considered to-date by the Committee. Mr. Houck stated he was comfortable with the document reflecting the efforts and the work of the Committee and that it sets forth how the goals could be achieved. Discussion ensued regarding the structure of the municipal court and the application of state statute language. It was agreed to change “unclear” to “untested” in this section and that it would reflect the ability to create one or two branches of the municipal court. It was moved by Mr. Evert and seconded by Mr. Houck to lay this matter over to the next meeting. Motion carried unanimously.

#### **Discussion Regarding Committee/Public Outreach and Alternate Public Information Opportunities**

Mr. Gardner stated that he would like to meet with the reporters from the local papers to review with them the Consolidation Plan once it is approved by the Committee. He also stated that he would work to condense the document to bullet points for a shortened summary document. Discussion ensued regarding Alderman Bierce’s suggestion for creating a blog for individuals to post pro or con statements and opinions regarding the merger. Mr. Sanford stated that the SEWRPC hosted merger website is predicated on being a site for fact based information and that it would not be good to blur the fact based information with individual opinions for and/or against the merger. Mr. Gardner stated that the Facebook page was set up for directing people to information and not for posting political comments regarding the merger. The consensus of the Committee was to retain the website as the official website for the Committee

without links to various blogs. It was moved by Mr. Swan and seconded by Mr. Hathaway to defer the salient points on this matter until the next meeting. Motion carried unanimously.

#### **Next Meeting Date**

The next meeting of the Committee was scheduled for Wednesday, March 24, 2010 at 4PM. The location will be determined.

#### **Public Comments**

A public comment period was held. Several citizens from the audience submitted public comments regarding the presentation and the concept of merger in general.

#### **Adjournment**

On a motion by Mr. Hathaway and seconded by Mr. Houck, the meeting was adjourned at 5:43 p.m.

Submitted by Scott A. Gosse